



LOS ANGELES UNIFIED SCHOOL DISTRICT

**Le Conte Middle School
School Site Council Meeting
MINUTES**

<https://lausd.zoom.us/j/88554470026>

**& Parent Center
Thursday, December 4, 2025
3:30 p.m.**

Spanish Oral Translation provided by: Juan Romero
Written Translation by: Juan Romero

I. WELCOME | CALL TO ORDER

Chae Costley, SSC President, welcomed the members and called the meeting to order at 3:32 p.m. on December 4, 2025.

II. FLAG SALUTE

Chae Costley led the flag salute.

III. PUBLIC COMMENT

Juan Romero called for public comment. There were no speakers for public comment.

IV. ROLL CALL:

a. Chase Costley, Secretary, called roll. Member attendance is as follows:

First Name	Last Name	Title	Present	Not Present
Chae	Costley	Chairperson	Present	
Yessenia	Marroquin	Vice Chairperson		Not Present
Lusine	Daduryan	Secretary	Present	
Maria Isabel	Gonzalez	Parliamentarian	Present	
Eduardo	Duran	Member (Principal)	Present	
Anna	Melkumyan	Member	Present	
Alejandra	Guzman Cartes	Member	Present	
Maria	Baltazar	Member	Present	
Vanessa	Quintero	Member	Present	
Juana Victoria	Bautista	Member	Present	

b. Quorum was established with 9 members present.

V. APPROVAL OF MINUTES



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Juan Romero handed out the minutes from 11-13-25 to SSC members in attendance and shared them on the Zoom screen with members participating via Zoom. Lusine Daduryan gave members time to read the minutes in silence. There were no corrections.

A motion to approve the minutes was made by Maria Isabel Gonzalez and seconded by Lusine Daduryan. A roll call vote was taken. 9 in favor, 0 against, 0 abstained. The motion passed and the minutes were approved.

VI. PRINCIPAL'S UPDATE

Eduardo Duran, Principal, informed members that his update would focus on the budget and would be addressed during the presentation.

VII. PRESENTATION(S)

- Juan Romero presented the 2026-2027 School Plan for Student Achievement (SPSA) for Le Conte Middle School and highlighted the changes/updates in the corresponding Plan sections. He took questions from the members and provided answers to the members.
- Juan Romero presented and reviewed with members the funding supporting the goals of the SPSA. He presented and distributed (COPIES) of the 2026-2027 7S046 School Title I School Budget and the 2026-2027 7E046 School Title I Parent and Family Engagement Budget to all members present. During the presentation, he took questions and provided answers to the members.
- Juan Romero presented the 2026-2027 MMALC School Budget 7T197 for the Council's consideration.
- Juan Romero presented the 2026-2027 MS Literacy Interventionist 7501T Budget for the Council's consideration.
- Juan Romero presented the 2026-2027 Contingency Plan for the Council's consideration.

VIII. NEW BUSINESS:

- **Review and Response to ELAC Recommendations**

SSC reviewed and discussed ELAC's recommendations (Attachment K), which included offering parent workshops, increasing staff supervision in student restrooms, providing additional support for parents and students with IEPs, and exploring parent access to the school gym for exercise. SSC's responses to ELAC's recommendations are included in Attachment B. The recommendations and responses were as follows:

- **ELAC recommends offering parent workshops focused on learning English and developing basic computer skills. The committee also recommends that these workshops be offered in a hybrid format (in-person and virtual) to increase accessibility for families.**
 - SSC Response: The SSC noted that this recommendation is already in progress, as English classes for parents are scheduled to begin in the second semester. The committee also discussed the possibility of offering classes to support computer skill development. However, SSC raised a concern regarding a hybrid format for technology classes, as parents who are still learning how to use devices may find it challenging to participate effectively in a virtual setting.
- **ELAC recommends that school staff increase supervision in student restrooms during breaks, class transitions, and throughout the day to help deter and address concerns related to student vaping.**
 - SSC Response: The SSC acknowledged that staff members are currently supervising restrooms; however, they do not enter the restrooms while students are inside. As a result, some students may engage in vaping or other inappropriate behaviors when adults are not present. The school will continue to monitor restrooms to the extent appropriate and reinforce supervision practices.



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- **ELAC recommends that the school provide additional support and clearer communication for parents and students with IEPs, including informational sessions and guidance on navigating special education services.**
 - SSC Response: The SSC agreed that this is an excellent recommendation and expressed interest in implementing additional informational sessions to support families of students with IEPs in the near future.
- **ELAC requests information regarding whether the school has a workout space available for parents and, if not, recommends exploring options that might support parent wellness and engagement.**
 - SSC Response: The SSC agreed that this is a thoughtful idea; however, Mr. Duran will need to consult with the district regarding liability concerns. He anticipates that Risk Management may have reservations about allowing parent use of the workout space.

The motion to approve SSC’s response to ELAC’s recommendation was made by Chae Costley and seconded by Lusine Daduryan. The results were 9 members voted in favor, 0 opposed, and 0 abstained. The motion carried.

- **Approve 2026 – 2027 School Plan for Student Achievement (SPSA)**
 Juan Romero led a review of the 2026-2027 SPSA as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the School Plan for Student Achievement. After a period of discussion, the Chairperson asked for a motion regarding the SPSA.
 - a. A motion to approve the 2026-2027 SPSA was made by Chae Costley and seconded by Lusine Daduryan.
 - b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
 - c. The motion to approve the 2026-2027 SPSA passed.
- **Approval of the 2026-2027 7S046 School Title I Budget**
 Juan Romero led a review of the 2026 – 2027 7S046 School Title I Budget as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the 2026 – 2027 7S046 School Title I Budget items listed as follows:

**Budget Allocations Title I 7S046
 Budget Review of 2026–2027 & Proposed Budget for 2026–2027**

2026–2027 Positions/ Budget Items	Description (how much/how many)	Total Allocation 2026–2027 \$478,259
Categorical Program Advisor/Title 1 Coordinator (Romero) <i>Asesor de Programas Categóricos (Romero)</i>	<i>1 Coordinator + differential 3 hours per day, 5 days per week</i>	\$95,140
Intervention Support Coordinator (Linares) <i>Coordinadora de Apoyo a la Intervención (Linares)</i>	<i>1 Coordinator + differential 3 hours per day, 5 days per week</i>	\$81,685
Problem Solving Data Coordinator (Little) <i>Coordinador de datos de resolución de problemas (Little)</i>	<i>1 Coordinator + differential 6 hours per day, 5 days per week</i>	\$163,370



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Educational Resource Aide (Villatoro) <i>Asistente de Recursos Educativos (Villatoro)</i>	<i>1 Ed Resource Aide 6 hours per day, 5 days per week</i>	\$33,678
Community Representative (Garrido) <i>Representante Comunitario (Garrido)</i>	<i>1 Community Rep 3 hours per day, 5 days per week</i>	\$57,035
Teacher X Time (Non-Tutor) <i>Maestro Tutor X Tiempo (No tutor)</i>	<i>The \$10,932 budget will fund professional and curriculum development for teachers to attend trainings, workshops, and curriculum planning outside their contracted hours.</i>	\$6,579
Coordinator X Time (Non-Tutor) <i>Coordinador X Tiempo (No tutor)</i>	<i>The \$1,545 budget will fund parent and community engagement planning, compliance and data analysis, compliance reporting, and PD planning for coordinators.</i>	\$1,545
Contract Instructional Services <i>Servicios de Instrucción Contractuales</i>	<i>TutorMe or a similar Tutoring Company</i>	\$12,000
Other Non Instructional Contracts <i>Otros contratos no educativos</i>	<i>Toshiba (Copiers)</i>	\$3,310
Potential Funding Variance <i>Variación potencial de financiación</i>		\$23,913
	Total Cost/Costo Total	\$478,259

After a period of discussion, Mr. Romero asked for a motion regarding the 2026 – 2027 7S046 School Title I Budget:

- a. A motion to approve the 2026-2027 7S046 School Title I Budget was made by Chae Costley and seconded by Lusine Daduryan.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2026-2027 7S046 School Title I Budget passed.

- **Approval of the 2026 – 2027 7E046 School Title I Parent and Family Engagement Budget**

Juan Romero led a review of the 2026-2027 7E046 School Title I Parent and Family Engagement Budget as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the 2026 – 2027 7E046 School Title I Parent and Family Engagement Budget items listed as follows:

Budget Allocation: Title I – 7E046

Allocation provided by the district for Parent Involvement

Asignación proporcionada por el distrito para Participación de los Padres

2026-2027 Position/Budget Item	Description (how much/how many)	Total Allocation 2026–2027 \$5,529
Contract Instructional Services	Parent Workshop from PEBSAF.org.	\$5,252



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Potential Funding Variance Variación potencial de financiación		\$277
	TOTAL COST:	\$5,529

After a period of discussion, Mr. Romero asked for a motion regarding the 2026 – 2027 7E046 School Title I Parent and Family Engagement Budget:

- a. A motion to approve the 2026-2027 7E046 School Title I Parent and Family Engagement Budget was made by Maria Isabel Gonzalez and seconded by Anna Melkumyan.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2026-2027 7E046 School Title I Parent and Family Engagement Budget passed.

- **Approval of the Multilingual Multicultural Academic Language Coach (MMALC) funded by MMED for 2026–2027 with Title III-7T197 (70%) and TSP-10452 (30%)**

Juan Romero led a review of the 2026 – 2027 MMALC Budget 7T197 (Title III) & 10452 (TSP) as presented. The SSC discussed the school’s EL data and the need for EL support services. The EL designee presented information about the MMALC position provided by MMED, including the support they will provide to students and staff.

It was recommended that the school accept the MMALC position with differential for the school as allocated by MMED **Title III-7T197 (70%) and TSP-10452 (30%)**

The members discussed the need for the position, including a differential. The council was given an opportunity to ask questions and give feedback before a vote was taken. No questions were asked.

- a. A motion to accept the MMALC position with differential as allocated by MMED was made by Maria Isabel Gonzalez and seconded by Chae Costley.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2026-2027 MMALC position, with differential, funded by MMED passed.

- **Approval of the 2026-2027 Middle School Literacy Interventionist 7501T Budget**

Juan Romero presented SSC members with the centrally funded program position of Middle School Literacy Interventionist 7501T. The council was given an opportunity to ask questions and provide feedback on this position to improve the school’s academic program.

- a. A motion was made by Maria Isabel Gonzalez to approve the inclusion of the centrally funded Middle School Literacy Interventionist 7501T program within the 2026-2027 SPSA. The motion was seconded by Chae Costley.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2026-2027 Middle School Literacy Interventionist Program 7501T passed.

- **Approval of a 2026-2027 Contingency Plan**

The Contingency Plan was discussed; however, due to the limited timeframe for developing the budgets for 7S046 and 7E046, a formal plan could not be finalized. The committee agreed that, should there be a shortage or overage in budget funds, the SSC will reconvene as soon as possible to review and make necessary adjustments.



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A motion was made by Chae Costley to approve the Contingency Plan to reconvene as needed to make adjustments if budget changes occur. The motion was seconded by Maria Isabel Gonzales. The notes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained. The motion passed.

IX. ANNOUNCEMENTS

Juan Romero made the following announcements.

- The next SSC meeting is scheduled for Thursday, January 15, 2026.

X. ADJOURNMENT

A motion to adjourn the meeting was made by Chae Costley and seconded by Alejandra Guzman Cartes. A roll call vote was taken. 9 in favor, 0 against, 0 abstained. The motion passed. The meeting was adjourned at 4:50 p.m.

✓ These minutes were respectfully submitted by Lusine Daduryan, SSC Secretary.